

Deerfield Public Library  
Board Meeting Minutes  
April 18, 2009

The meeting was called to order at 9:13 AM at the Patty Turner Senior Center. All Board members were present. Lori Wisper, consultant, was also in attendance.

The Board met to review the Board's Self-Assessment Questionnaires. The questionnaires were completed by individual Board members and given to Ms. Wisper to evaluate the results. Ms. Wisper led the Board through a discussion of the assessment.

Areas discussed were:

1. Board & Staff Roles
2. Policy Making Practices
3. Planning Practices
4. Fiscal Management
5. Fund Raising Practices
6. Board Structure & Practice
7. Board Committees
8. Board Meetings
9. Board Membership & Orientation
10. Board – Executive Relationships
11. Monitoring & Evaluation Practices
12. External Relations Practices

Potential change items for the future include moving Board meetings to 6:30 PM, increasing responsibilities for the Board Secretary (Board archivist with space at DPL for items such as long range planning; maintaining the annual calendar), adding specific policy review to the calendar, requesting more detailed Library Director reports and Friends updates at Board meetings, improving role definitions (specifically regarding fundraising – operational vs. project-based; recruitment of Board members), continuing the streamlining process for meetings, revisit our mission & vision statements, develop annual plans for standing committees, increase Board participation in library events (and develop a structure for acknowledging the Boards' presence), and developing Board liaisons with other community organizations.

Ms. Mueller made a motion, seconded by Mr. Rivlin, to adjourn at 10:56 AM. The motion passed unanimously.

Respectfully submitted,

Ron Simon, Board Secretary