

**Deerfield Public Library Board of Trustees**  
**Regular meeting minutes**  
**July 18, 2007**

1. ROLL CALL AND CALL TO ORDER

The meeting was called to order at 7:04. Present: Board members: Ken Abosch, Jeff Rivlin, Mary Courtney, Sunday Mueller, Michael Goldberg, Marla Bark Dembitz. Staff: Library Director Mary Pergander. Friends: Dan Haven.

Ken Abosch served as President pro tem in Ron Simon's absence.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Friends Treasurer Dan Havens was introduced to the Board.

3. CONSENT AGENDA.

Ms. Bark Dembitz requested the minutes be removed from the Consent Agenda for discussion. Ms. Courtney made a motion, seconded by Mr. Rivlin, to approve the remaining items on the consent agenda. The motion was approved.

4. MINUTES

Ms. Dembitz noted two corrections for the minutes: 1) The Board may not (adding "not") take action on public comment requests at the current meeting. 2) Strike "and invited Ms. Byck to stay until the board discussed the issue during new business." Members agreed this had not been made clear at the meeting.

Ms. Bark Dembitz made a motion to accept the minutes as corrected. Mr. Rivlin seconded the motion. The motion was approved.

5. TREASURER'S REPORT

Mr. Rivlin requested that a new report be included monthly: Monthly Expenses by Vendor Summary. This month the Pre-list was misnamed. This will be corrected next month. Ms. Courtney made a motion to approve checks 2548 through 2607 in the total amount \$59833.19. Seconded by Ms. Mueller.

The motion was approved by the following vote:

Marla Bark Dembitz – yes, Mary Courtney – yes, Sunday Mueller – yes, Jeff Rivlin-yes, Michael Goldberg -yes, Ken Abosch-yes.

Mr. Rivlin reported on the joint committee meeting (Finance-"Districting") where he described his phone conference with lawyer Phil Lenzini regarding options for serving un-served populations nearby. Previous interest in becoming a district has now been resolved with the clarification this is not a viable alternative. Mr. Rivlin made a motion to change the name of the subcommittee to Service Area Committee. Ms. Bark Dembitz seconded the motion. The motion was approved. The committees also recommended learning more about the residents and needs of the two un-served areas, especially Riverwoods. Further research and planning was recommended. Ms. Pergander was asked to explore having a booth at the Riverwoods Art Fair in the fall. Mr. Abosch asked for clarification about any effect of a possible service expansion on the composition of the Board. Depending upon the service model chosen, there may or may not be representation of the areas to which services are expanded.

The Investment Policy revisions will be reviewed at the next board meeting.

Hicks' Grant: There was one employee applicant for this first awarding of the grant. Members of the Finance Committee agreed the applicant met the criteria. Mr. Rivlin made a motion to award the grant to employee Pamela Carlson. Seconded by Ms. Mueller. The motion was approved.

#### 6. LIBRARIAN'S REPORT

The Village has agreed to allow a paperback book spinner at the Deerfield train station, which will be maintained by the Friends. There have been many positive responses from the Board walking in the July 4 parade. In addition, 1300 people came into the library for cool water, cool air and rest rooms that day. We successfully responded to community concerns about the circus theme of Summer Reading Club. Librarian Melissa Stoeger has established Running with Books, a new blog. Carol Dolin will be our new Business Manager. Several key policies are being reviewed, with a target approval date of August 15. The Simon family accepted our proposal to label children's books as memorials for one more year, or until the available labels are used up, whichever occurs first. One Book One Zip(code) is continuing to make progress. There are three books still being evaluated. The program involves several community organizations and businesses, and will be open to anyone living in 60015.

#### 7. VILLAGE LIAISON REPORT

There was no report.

#### 8. STRATEGIC PLAN DISCUSSION

Several alternative dates for the presentation by Megan Heligas were discussed. All members of the management team will also be invited. Ms. Pergander will prepare managers for the discussion to follow.

#### 9. OLD BUSINESS

##### A. Committee reports

No further reports.

##### B. Fourth of July activities

Board members reviewed the parade success and suggested improvements and changes for next year. These include T-shirts that have the word "Library", and plastic cups or t-shirts as a giveaway to observers who show their library card along the parade route. Ms. Pergander will note all the suggestions and keep them for next year's planning.

#### 10. NEW BUSINESS

##### A. Policy Committee Session

The Policy Committee will meet Tuesday, July 31 at 8:45 am after the morning plaque presentation to review recommendations regarding high-priority policies.

##### B. Library Entrance and Parking Concern

Ms. Mueller expressed concern about cars that pull onto the pavement at the front door, blocking other vehicles. Some motorists remain for prolonged time, during high traffic times, talking with other library users. Ms. Mueller recommended creating a drop off area before or after this front door area, to avoid congestion and assure safety. The sign at the entrance is ineffective. Alternative signage was suggested. This may not be resolved until and unless remodeling occurs, and should be considered an architectural priority in the future.

#### 12. ADJOURNMENT

Ms. Courtney made a motion to adjourn at 8:35 pm, seconded by Ms. Mueller.

The motion was approved by the following vote:

Ken Abosch – yes, Mary Courtney – yes, Sunday Mueller – yes, Jeff Rivlin-yes, Marla Bark Dembitz - yes, Mike Goldberg – yes.

The meeting adjourned.

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Ken Abosch, Board Secretary.