DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
APRIL 19, 2017

1. ROLL CALL & CALL TO ORDER
President Maureen Wener called the meeting to order at 6:00 p.m., in the Board Room, 920 Waukegar Road, Deerfield, IL.

Present Board Members: Maureen Wener – President, Seth Schriftman – Treasurer, Ken Abosch – Secretary, Howard Handler, Ron Simon, and Jean Reuther.

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager.

Mr. Mike Goldberg arrived at 6:30 p.m.

Bill Seiden, Village Liaison.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE
Ms. Wener welcomed Ms. Luisa Ellenbogen and Mr. Kyle Stone as guests.

3. HONORING OUTGOING BOARD MEMBERS
Mr. Ken Abosch honored Mr. Ron Simon for his service to the Library since 2003. Mr. Simon said it has been a pleasure working on the Board and that it has been a great 14 years. Ms. Wener thanked Mr. Simon for his continued support and hard work. Mr. Abosch discussed how Mr. Simon is hard working and organized. Mr. Abosch congratulated Mr. Simon. Mr. Seth Schriftman recognized Mr. Simon’s accomplishments including the Giving Tree. Mr. Schriftman told Mr. Simon it has been a pleasure and that he wishes him the best. Mr. Howard Handler stated he enjoyed working with Mr. Simon and enjoyed his expertise.

MOTION: Mr. Abosch made a motion to honor Mr. Simon for his service as a Board Member to the Library, seconded by Mr. Schriftman.
Vote: 6 Yes - Maureen Wener, Seth Schriftman, Ken Abosch, Howard Handler, Ron Simon, and Jean Reuther.
The motion was approved.

4. APPROVAL OF MINUTES
A. March 15, 2017 Regular Board Meeting

MOTION: Mr. Schriftman made a motion to approve the March 15, 2017 Regular Meeting minutes, seconded by Ms. Reuther.
Vote: 6 Yes - Maureen Wener, Seth Schriftman, Ken Abosch, Howard Handler, Ron Simon, and Jean Reuther.
The motion was approved.

B. March 15, 2017 Executive Session Meeting

This will be postponed until the next meeting.
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5. CONSENT AGENDA ADOPTION
   A. Financials: March Balance Sheet, Revenues & Expenses, Quarterly Investment Report

   MOTION: Mr. Schriftman made a motion to approve the March Financials, seconded by Ms. Wener. Vote: 6 Yes - Maureen Wener, Seth Schriftman, Ken Abosch, Howard Handler, Ron Simon, and Jean Reuther. The motion was approved.

6. TREASURER REPORT
   A. List of checks and payments for Approval (ACTION)

   Mr. Schriftman presented the outstanding list of checks to be approved for payment, which included:
   -Electronic Payments, 4 ACHs, WinTrust              $ 126.62
   -Petty Cash Checks 576-579, Bank Financial           $  68.94
   -AP Checks 2019-2086, 8 ACHs, WinTrust              $ 97,706.99
   The total amount presented for approval              $ 97,902.55

   MOTION: Mr. Schriftman made a motion to approve the March list of checks and payments, seconded by Ms. Reuther. Vote: 6 Yes - Maureen Wener, Seth Schriftman, Ken Abosch, Howard Handler, Ron Simon, and Jean Reuther. The motion was approved.

7. VILLAGE LIAISON REPORT
   Mr. Bill Seiden gave the Village Update.

8. LIBRARY DIRECTOR’S REPORT
   Thank you for the National Library Week celebration and treats! On April 1, the Staff Enrichment Committee hosted the first staff volunteer day at Lake Co. Haven by painting a house for a women’s shelter in Libertyville. Mr. Handler requested that the Board be informed of these events in the future.

   Ms. Falasz-Peterson opened the discussion about the July 4 Parade giveaways. The Board requested staff provide several options that are cost effective, easy to pass out, and makes sense. Ms. Falasz-Peterson then asked about the discussion of candy distribution. The Board asked that she research this as well.

   Ms. Falasz-Peterson reminded the board that the officer election is in May. Ms. Falasz-Peterson will be meeting with the newly elected trustees to go over new trustee orientation. We received our Per Capita Receipt Letter for FY 20-21 from the Illinois State Library. Payment may be significantly delayed due to the state’s budget impasse. We have traditionally used any Per Capita monies to supplement the Library’s collection development. Managers are working to finalize the details for the Special Extended Hours the weekend before spring finals, Saturday, June 3 (9-9) and Sunday, June 4 (1-9). Staff met with the DPS 109 librarians to figure out a roll out plan for teacher cards. The next Friends of the Library meeting is May 22. Mr. Goldberg indicated he would like to attend.
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9. STRATEGIC PLAN UPDATE
The Baby Garden is installed. There will be a reception honoring the Friends of the Library’s contribution on May 10, 10:30a.m. – 11:30 a.m. Ms. Reuther commented that it is a great addition to the children’s space. The IT Department continues to work on the makerspace idea: investigating equipment and looking at the space to see what we can do to accommodate this. They’ve been previewing the 3D printer by moving it around the library and posting the print jobs on the library’s website. We’ve had 2 patron requests: one to print a case for a game system controller and the other an art project. Finally, the IT staff is printing the parts to a protective cover for the equipment.

10. OLD BUSINESS
Mr. Abosch reported that the Staff Survey is complete and results have been distributed to the Director and Board President. At the May meeting, the Director will present a summary of the results and any proposed action plan. Ms. Wener thanked Mr. Abosch for managing the staff survey process.

11. NEW BUSINESS
A. Non-Resident Fee Card Participation
Ms. Falasz-Peterson discussed the Non-Resident Fee Card Participation. Ms. Falasz-Peterson discussed the details.

MOTION: Ms. Wener made a motion to accept the Non-Resident Fee Card Participation Resolution. Mr. Goldberg seconded.
Vote: 7 Yes - Maureen Wener, Seth Schriftman, Ken Abosch, Mike Goldberg, Howard Handler, Ron Simon, and Jean Reuther.
The motion was approved.

12. EXECUTIVE SESSION 5 ILCS 120/2 c 1 to discuss the compensation of the Library Director

At 7:03 p.m., Mr. Schriftman made a motion to move into Executive Session to discuss the compensation of the Library Director. Mr. Simon seconded.
Vote: 7 Yes - Maureen Wener, Seth Schriftman, Ken Abosch, Mike Goldberg, Howard Handler, Ron Simon, and Jean Reuther.
The motion was approved.

At 8:56 p.m., the meeting moved back into Open Session.
MOTION: Mr. Abosch made a motion to increase Director’s compensation as discussed in Closed Session and make details public once a performance feedback session has been conducted with Amy Falasz-Peterson. Mr. Schriftman seconded.
Vote: 7 Yes - Maureen Wener, Seth Schriftman, Ken Abosch, Mike Goldberg, Howard Handler, Ron Simon, and Jean Reuther.
The motion was approved.
13. ADJOURNMENT
Mr. Goldberg moved to adjourn the meeting at 8:57 p.m. seconded by Mr. Schriftman.

Ken Abosch, Secretary