1. **ROLL CALL & CALL TO ORDER**
President Maureen Wener called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Maureen Wener – President, Seth Schriftman – Treasurer, Ken Abosch – Secretary, Howard Handler, and Kyle Stone.

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager.

Friends of the Deerfield Public Library member, Judy Geuder.

2. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE**

3. **APPROVAL OF MINUTES**
   A. June 21, 2017 Regular Session Meeting

MOTION: Mr. Howard Handler made a motion to approve the June 21, 2017 Regular Session Meeting minutes, seconded by Mr. Seth Schriftman.

Vote: 5 Yes - Maureen Wener, Ken Abosch, Seth Schriftman, Howard Handler, and Kyle Stone. The motion was approved.

   A. June 21, 2017 Executive Session Meeting

Mr. Handler commented that he would like to see more detail in the Executive Session Meeting Minutes and Minutes in general.

MOTION: Mr. Kyle Stone made a motion to approve the June 21, 2017 Executive Session Meeting minutes, seconded by Mr. Schriftman.

Vote: 5 Yes - Maureen Wener, Ken Abosch, Seth Schriftman, Howard Handler, and Kyle Stone. The motion was approved.

4. **CONSENT AGENDA ADOPTION**
   A. Financials: June Balance Sheet, Revenues & Expenses, Quarterly Reports

MOTION: Mr. Schriftman made a motion to approve the June Financials, seconded by Ms. Wener.

Vote: 5 Yes - Maureen Wener, Ken Abosch, Seth Schriftman, Howard Handler, and Kyle Stone. The motion was approved.

5. **TREASURER REPORT**
   A. List of checks and payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks to be approved for payment, which included:

-Electronic Payments, 4 ACHs, WinTrust $ 144.83
DPL Board of Trustees  
Regular Meeting Minutes  
July 19, 2017

-Petty Cash Checks 587-593, Bank Financial $ 338.58
-AP Checks 2213-2281, 8 ACHs, WinTrust $ 99,734.48
The total amount presented for approval $ 100,217.89

MOTION: Mr. Schriftman made a motion to approve the June list of checks and payments, seconded by Mr. Ken Abosch.

Vote: 5 Yes - Maureen Wener, Ken Abosch, Seth Schriftman, Howard Handler, and Kyle Stone. The motion was approved.

6. VILLAGE LIAISON REPORT
Ms. Wener gave the Village Update.

7. FRIENDS OF THE LIBRARY REPORT
Ms. Judy Geuder gave the Friends of the Deerfield Public Library Update. She stated that the Baby Garden has been fully funded. The next Friends’ meeting is on Monday, July 24 at 7 p.m. The Friends will be at the Farmer’s Market on September 9 to sell cookbooks and children’s books. The Friends 10th Anniversary Celebration will be on Monday, August 14 at the Library from 4-6 p.m.

8. LIBRARY DIRECTOR’S REPORT
A. Fourth of July Parade Report
Ms. Amy Falasz-Peterson reported that the candy was a huge hit! We will need more for next year. We handed out 500 bottles of water (all we had) with approximately 700 people using the doors. We have also decided to update the sign for next year. Ms. Falasz-Peterson and Ms. Judy Hoffman attended the DFAC Art Selection meeting last night. The Reception will be September 19 at the Library. Ms. Falasz-Peterson included a new graphic of monthly statistics. Ms. Wener thanked Ms. Pam Skittino for the graphs. The landscaping work was completed just in time as we received water from the storms on July 12; dried out the area. The carpets in the Meeting Rooms and Quiet Room will be cleaned on August 3.

9. STRATEGIC PLAN UPDATE
Ms. Falasz-Peterson gave the Q2 Strategic Plan update. Ms. Falasz-Peterson reported that Adult Self Check has been ordered for the lower level and will be installed. Ms. Falasz-Peterson met with the Maintenance Supervisor to develop a plan to install bollards in front of the building to help alleviate people driving on the curb. After the American Library Association conference, staff will begin to assess information for a possible ILS change/upgrade, as well as to come up with new and exciting things that we can be doing. Ms. Falasz-Peterson will work on creating a list to share with the Board at a future meeting.

10. OLD BUSINESS
A. Motion regarding June 2017 Review of Semi-Annual Historical Review of Minutes (ACTION)
MOTION: Mr. Schriftman made a motion that we keep the minutes closed until we can evaluate the second legal opinion on releasing closed session minutes seconded by Mr. Abosch.

Vote: 5 Yes - Maureen Wener, Ken Abosch, Seth Schriftman, Howard Handler, and Kyle Stone. The motion was approved.
DPL Board of Trustees  
Regular Meeting Minutes  
July 19, 2017

11. NEW BUSINESS
   A. Recommendation Ban of Library Patrons (ACTION)  
      MOTION: Ms. Wener made a motion to approve the Recommendation of a 1 year Ban of Library Patron 1, seconded by Mr. Schriftman.

The motion was approved.

   Recommendation Ban of Library Patrons (ACTION)  
   MOTION: Ms. Wener made a motion to approve the Recommendation of a 1 year Ban of Library Patron 2, seconded by Mr. Stone.

The motion was approved.

   B. Acceptance of 2016 Library Audit (ACTION)  
      MOTION: Mr. Schriftman made a motion to approve the 2016 Library Audit, seconded by Ms. Wener.

The motion was approved.

   C. Insurance Renewal (ACTION)  
      MOTION: Mr. Schriftman made a motion to approve the Insurance Renewal, seconded by Mr. Stone.

The motion was approved.

   D. Motion Regarding Closed Session Minutes (ACTION)  
      MOTION: Mr. Schriftman made a motion to keep the current Closed Session Minutes closed, seconded by Mr. Handler.

The motion was approved.

Ms. Wener made a motion to move into Executive Session to review the historical minutes at 7:36 p.m.  
Seconded by Mr. Schriftman.

The motion was approved.

12. Executive Session 5 ILCS 120/2 c (21) Semi – Annual Review of Historical Minutes both written and recorded of previous meetings held in Executive Session

At 8:12 p.m., the Board returned to the Regular Meeting.
DPL Board of Trustees  
Regular Meeting Minutes  
July 19, 2017  

MOTION: Ms. Wener made a motion to send all closed minutes to review by Ancel Glink and advise seconded by Mr. Abosch  

Vote: 5 Yes - Maureen Wener, Ken Abosch, Seth Schriftman, Howard Handler, and Kyle Stone. The motion was approved.  

13. OTHER  
Mr. Schriftman wants to schedule the upcoming Finance Committee Meeting for August 30 at 6:00 p.m. Mr. Schriftman gave a general recap of the Finance Committee Annual Budget Process.  

14. ADJOURNMENT  
Mr. Schriftman moved to adjourn the meeting at 8:20 p.m., seconded by Mr. Handler.  

[Signature]

Ken Abosch, Secretary