DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
May 16, 2018

1. ROLL CALL & CALL TO ORDER  
President Maureen Wener called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegar Road, Deerfield, IL.

Present Board Members: Maureen Wener – President, Ken Abosch – Secretary, Seth Schriftman – Treasurer, and Kyle Stone.

Mr. Bill Seiden, Village Liaison.  
Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager.

    A. Election of new officers  
    Postponed until next meeting.

    B. Appointments to Board Committee for 2018-19  
    Postponed until next meeting.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

3. PRESENTATION BY PRODUCT ARCHITECTURE & DESIGN  
Postponed until next meeting.

4. APPROVAL OF MINUTES  
    A. March 21, 2018 Executive Session Meeting  
    MOTION: Mr. Seth Schriftman made a motion to approve the March 21, 2018 Executive Session Meeting minutes, seconded by Mr. Kyle Stone.

The motion was approved.

    B. April 18, 2018 Regular Session Meeting  
    MOTION: Mr. Schriftman made a motion to approve the April 18, 2018 Regular Session Meeting minutes, seconded by Mr. Stone.

The motion was approved.

    C. April 18, 2018 Executive Session Meeting  
    MOTION: Mr. Schriftman made a motion to approve the April 18, 2018 Executive Session Meeting minutes, seconded by Ms. Wener.

The motion was approved.

5. TREASURER REPORT  
    A. Financials: Balance Sheet, Revenues & Expenses (ACTION)
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Mr. Schriftman presented the Financials.

MOTION: Mr. Schriftman made a motion to approve the April Financials, seconded by Mr. Ken Abosch.

The motion was approved.

B. List of Checks and Payments for Approval (ACTION)
Mr. Schriftman presented the outstanding list of checks to be approved for payment, which included:
- Electronic Payments, 3 ACHs, WinTrust  $ 126.35
- Petty Cash Checks 620-623, Bank Financial  $ 176.82
- AP Checks 10109-10163, 13 ACHs, WinTrust  $ 181,826.79
The total amount presented for approval  $ 182,129.96

Ms. Amy Falasz-Peterscn discussed two questions from the Board. First, the Library pays drainage fees to the West Fork Drainage District. There is no tax exemption for anyone or any unit of government for drainage. Second, the Ukulele class expense for a staff member is due to an upcoming staff led program on Ukuleles.

MOTION: Mr. Schriftman made a motion to approve the April list of checks and payments, seconded by Ms. Wener.
The motion was approved.

6. VILLAGE LIAISON REPORT
Mr. Bill Seiden gave the Village Update.

7. LIBRARY DIRECTOR’S REPORT
A. Strategic Plan Update
Ms. Falasz-Peterse gave the Director’s Report. The Library will attend and participate at the Deerfield Area Historical Society Jubilee on Sunday, May 20. Mr. Abosch asked Ms. Falasz-Peterse what TAB stood for which Ms. Falasz-Peterse explained that it stands for Teen Advisory Board. The presentation on a collaborative workspace is rescheduled for the June meeting. The Friends of the Deerfield Library’s next meeting is Monday, May 21. The Friends have approved the purchase of two Art Shay photographs for the Library, as well as the Summer Reading Kick Off Day giveaway. Talking Tech went live on May 10 to replace the Teleforms sever, which places automated calls to patrons. Our Shoe Recycling Drive with SWALCO broke last year’s records. This was the Library’s last year collecting shoes and we are happy to announce the Deerfield Park District Sachs Recreation Center will now be a year-round collecting facility. In April, Mondays had the highest average daily attendance.

8. OLD BUSINESS
None

9. NEW BUSINESS
None
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10. EXECUTIVE SESSION 5 ILCS 120/2 c 1 to discuss the self-evaluation and compensation of the Library Director

At 6:51 p.m., Ms. Wener moved to enter into Executive Session to discuss the self-evaluation and compensation of the Library Director. Mr. Schriftman seconded.

The motion was approved.

11. OTHER

12. ADJOURNMENT

The Board resumed open session at 7:37 p.m.

MOTION: Mr. Abosch made a motion to approve an increase in Amy Falasz-Peterson’s compensation by 4.25% to a new annual base salary of $124,529 to be effective May 1, 2018. Mr. Schriftman seconded. 
The motion was approved.

At 7:37 p.m., Ms. Wener made a motion to adjourn the meeting, seconded by Mr. Schriftman.

The motion was approved.

Ken Abosch, Secretary