DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
August 16, 2017

1. ROLL CALL & CALL TO ORDER
President Maureen Wener called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Maureen Wener – President, Ken Abosch – Secretary, Mike Goldberg, Howard Handler, Luisa Ellenbogen and Kyle Stone.

Mr. Bill Seiden, Village Liaison.

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

3. APPROVAL OF MINUTES
   A. July 19, 2017 Regular Session Meeting
   MOTION: Mr. Ken Abosch made a motion to approve the July 19, 2017 Regular Session Meeting minutes, seconded by Mr. Kyle Stone.

   The motion was approved.

   A. July 19, 2017 Executive Session Meeting
   MOTION: Mr. Stone made a motion to approve the July 19, 2017 Executive Session Meeting minutes, seconded by Mr. Abosch.

   The motion was approved.

4. CONSENT AGENDA ADOPTION
   A. Financials: July Balance Sheet, Revenues & Expenses
   MOTION: Ms. Wener made a motion to approve the July Financials, seconded by Mr. Howard Handler.

   The motion was approved.

5. TREASURER REPORT
   A. List of checks and payments for Approval (ACTION)
   Ms. Wener presented the outstanding list of checks to be approved for payment, which included:
   -Electronic Payments, 4 ACHs, WinTrust $ 134.33
   -AP Checks 2282-2340, 1 Void, 8 ACHs, WinTrust $ 83,776.67
   The total amount presented for approval $ 83,911.00
MOTION: Mr. Handler made a motion to approve the July list of checks and payments, seconded by Ms. Wener.

The motion was approved.

6. VILLAGE LIAISON REPORT
Mr. Bill Seiden gave the Village Update.

7. LIBRARY DIRECTOR’S REPORT
Ms. Amy Falasz-Peterson gave the Director’s Report. Staff put a “Hate Has No Home Here” sign in the front lawn, which was given to us by the Village of Deerfield. The Library received positive feedback from both staff and patrons about it. The work on the concrete pad right by the back staff entrance has been completed. The Board received positive comments while at the Farmer’s Market. Mr. Handler thanked Ms. Falasz-Peterson for sharing the General Subject Matter of an Agenda Item article.

8. STRATEGIC PLAN UPDATE: REVIEW
Ms. Falasz-Peterson reported that in September, the Board will receive another quarterly strategic plan update as well as a list of trends in public libraries based on staff conversations. As the staff begins the FY 18 budgeting process, we have the opportunity to plan for the biggest library project, the Makerspace.

9. OLD BUSINESS
   A. Finance Committee Meeting 8/30/17 Reminder
Ms. Falasz-Peterson reported that the first Finance Committee meeting is scheduled for Wednesday, August 30.

10. NEW BUSINESS
   A. Approval of New Book Drop Purchase (ACTION)
MOTION: Mr. Abosch made a motion to approve the New Book Drop Purchase, seconded by Mr. Goldberg.

1 No – Howard Handler.
The motion was approved.

Ms. Falasz-Peterson discussed the proposed purchase of two exterior replacement book drops. The quote included in the packets reflects diligent and careful work by the library staff. We are not adding new book drops, simply keeping the same amount of book drops we have had. There was some discussion about how to honor the original Friends of the Library donation. Mr. Abosch felt strongly that the Library should continue to honor the Friends and their original purchase. The Board would like to dedicate the Book Drops to the Friends of the Deerfield Public Library.

11. OTHER
A. Friends of the Deerfield Public Library Memberships
Ms. Wener reminded the Board to submit their Friends of the Deerfield Public Library membership forms. The Friends of the Deerfield Public Library’s next meeting is Monday, September 25 at 7 p.m.

Mr. Handler suggested that the Library consider planting milkweed to attract Monarch butterflies. Ms. Falasz-Peterson said she would investigate.

Mr. Handler stated his opinion that the DPL logo on Browsing is too small and needs to be more recognizable. Ms. Falasz-Peterson said she would share this feedback with the library staff.

At 7:25 p.m., Mr. Goldberg made a motion to move into Executive Session to discuss Legal Matters.

The motion was approved.

At 7:51 p.m., the Board returned to the Regular Meeting.

13. ADJOURNMENT
Mr. Goldberg moved to adjourn the meeting at 7:51 p.m.

Ken Abosch, Secretary