DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
December 13, 2017

1. ROLL CALL & CALL TO ORDER
President Maureen Wener called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Maureen Wener – President, Ken Abosch—Secretary, Seth Schriftman – Treasurer, Howard Handler, and Luisa Ellenbogen.

Mr. Bill Seiden, Village Liaison.

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

3. APPROVAL OF MINUTES
   A. October 18, 2017 Closed Session Meeting
   MOTION: Mr. Abosch made a motion to approve the October 18, 2017 Closed Session Meeting minutes, seconded by Mr. Schriftman.

   Vote: 4 Yes - Maureen Wener, Ken Abosch, Seth Schriftman and Luisa Ellenbogen.
   The motion was approved.

   B. November 15, 2017 Regular Session Meeting
   MOTION: Mr. Abosch made a motion to approve the November 15, 2017 Regular Session Meeting minutes, seconded by Mr. Schriftman.

   Vote: 4 Yes - Maureen Wener, Ken Abosch, Seth Schriftman and Luisa Ellenbogen.
   The motion was approved.

4. CONSENT AGENDA ADOPTION
   A. Financials November Balance Sheet, Revenues & Expenses
   Mr. Schriftman presented the consent agenda.

   MOTION: Mr. Schriftman made a motion to approve the November Financials, seconded by Ms. Wener.

   Vote: 5 Yes - Maureen Wener, Ken Abosch, Seth Schriftman, Howard Handler and Luisa Ellenbogen.
   The motion was approved.

5. TREASURER REPORT
   A. List of checks and payments for Approval (ACTION)
   Mr. Schriftman presented the outstanding list of checks to be approved for payment, which included:
   -Electronic Payments, 4 ACHs, WinTrust $ 126.69
   -Petty Cash Checks 607-612, Bank Financial $ 169.30
   -AP Checks 2535-2602, 10 ACHs, WinTrust $ 113,589.86
   The total amount presented for approval $ 113,885.85
MOTION: Ms. Schriftman made a motion to approve the November list of checks and payments, seconded by Ms. Wener.

Vote: 5 Yes - Maureen Wener, Ken Abosch, Seth Schriftman, Howard Handler and Luisa Ellenbogen. The motion was approved.

6. VILLAGE LIAISON REPORT
Mr. Bill Seiden gave the Village Update.

7. LIBRARY DIRECTOR’S REPORT
Ms. Amy Falasz-Peterson reported that the E-news will go out tomorrow evening. All board members have been confirmed on the list. Staff is planning for the Extended Hours on January 13 and January 14. Ms. Ellenbogen suggested reaching out to the Academic Resource Center at DHS. We are happy to report that we had an increase in visits and program attendance. Ms. Falasz-Peterson reminded the board of the Closed Meeting Minutes meeting on Tuesday, December 19 at 6 p.m. Mr. Abosch is preparing binders for each board member to review the closed minutes meeting next week.

8. STRATEGIC PLAN UPDATE: REVIEW
Ms. Falasz-Peterson gave staff recognition on their hard work with starting the Strategic Plan process this year. She shared a memo and graphical representation of the progress made towards achieving the goals listed in the plan. Staff has spent a lot of time this year reviewing and researching the concept of a makerspace. This would be a very big undertaking, as reflected in the memo included in the packet.

Ms. Falasz-Peterson stated that she’d be interested to hear the board’s opinion about how to move forward with this project. Mr. Abosch asked if $3,000 would be enough to get a sketch or something of that nature for the project. He also recommended that the board make sure that this would be the best use of space. Ms. Falasz-Peterson stated we would make it a collaborative space that can be used for different purposes. Mr. Abosch said Ms. Falasz-Peterson should follow up with local libraries that have makerspace to investigate how it is being used. Mr. Handler suggested that the board consider sharing equipment with other libraries. He pointed out that he recently an article in which two local libraries were sharing a program. Ms. Wener discussed that the makerspace is the future of the library. Ms. Wener stated that it should be a flexible space. Ms. Falasz-Peterson said she would investigate this information further and have the information for the January board meeting.

9. OLD BUSINESS
Mr. Abosch asked Ms. Falasz-Peterson how much are the 20 Teacher’s Cards being used. Ms. Falasz-Peterson stated that she would share that information at the January meeting.

Mr. Schriftman asked about the Holiday Party reminder. Ms. Falasz-Peterson reminded the Board to RSVP.

10. NEW BUSINESS
A. Sexual and Other Forms of Harassment and Retaliation Resolution (ACTION)
MOTION: Ms. Wener made a motion to approve the Sexual and Other Forms of Harassment and Retaliation Resolution and Policy, seconded by Mr. Schriftman.
DPL Board of Trustees
Regular Meeting Minutes
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Vote: 5 Yes - Maureen Wener, Ken Abosch, Seth Schriftman, Howard Handler and Luisa Ellenbogen. The motion was approved.

11. OTHER
There was no other business.

12. ADJOURNMENT
At 7:38 p.m., Mr. Schriftman moved to adjourn the meeting, seconded by Mr. Abosch.

Vote: 5 Yes - Maureen Wener, Ken Abosch, Seth Schriftman, Howard Handler and Luisa Ellenbogen. The motion was approved.

[Signature]

Ken Abosch, Secretary