DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
January 15, 2020

1. ROLL CALL & CALL TO ORDER
President Ken Abosch called the meeting to order at 6:31 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone

Village: Bill Seiden
Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager

Guest: Steward Babendik, Friends of the Library

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

3. APPROVAL OF MINUTES
   A. December 18, 2019 Regular Session Meeting (ACTION)
   MOTION: Mr. Seth Schriftman made a motion to approve the December 18, 2019 Regular Session Meeting minutes, seconded by Ms. Luisa Ellenbogen.

   Vote: 5 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Luisa Ellenbogen, Howard Handler.
   1 Abstain: Kyle Stone.

   The motion was approved.

   B. December 18, 2019 Executive Session Meeting (ACTION)
   The Board will approve at the February meeting.

   C. December 18, 2019 Executive Session Meeting (ACTION)
   The Board will approve at the February meeting.

4. TREASURER REPORT
Mr. Schriftman discussed the Financial Reports. Ms. Kelly DeCorrevont explained the details provided to the Board. This included clarification on our December Financial Variance Report.

Mr. Mike Goldberg arrived at 6:38 p.m.

   A. Financials: Balance Sheet, Revenues & Expenses, Quarterly Investment Report (ACTION)
Mr. Schriftman presented the Financials.
MOTION: Mr. Kyle Stone made a motion to approve the December Financials, seconded by Mr. Abosch.

Vote: 7 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

The motion was approved.

B. List of Checks and Payments for Approval (ACTION)
Mr. Schriftman presented the outstanding list of checks to be approved for payment, which included:
- Electronic Payments, 3 ACHs, WinTrust $ 126.10
- Petty Cash Checks 680-681, Bank Financial $ 84.37
- AP Checks 11378-11442, 11 ACHs, WinTrust $ 135,388.55
The total amount presented for approval $ 135,599.02

MOTION: Mr. Stone made a motion to approve the December list of checks and payments, seconded by Mr. Abosch.

Vote: 7 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

The motion was approved.

5. FRIENDS OF THE LIBRARY REPORT
Mr. Stuart Babendir gave the Friends report.

6. VILLAGE LIAISON REPORT
Mr. Bill Seiden gave the Village report.

7. LIBRARY DIRECTOR’S REPORT
   A. Board Packet Discussion
   The Board would be interested in some additional context as to how the items reported tie into the Library’s mission statement and Director’s goals. This context can be included in the packet but also reported at the meeting. Mr. Howard Handler requested that policy updates be shown in red.

The ILA Legislative Breakfast is scheduled for February 17. Mr. Abosch indicated he may be able to attend. Ms. Amy Falasz-Peterson reported on the library MakerSpace. Ms. Falasz-Peterson will work with the Policy Committee to schedule a meeting to begin the review of the Library’s Employee Handbook and Personnel Policies.
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8. OLD BUSINESS  
   A. Strategic Plan: Progress Report on Next Steps (DISCUSSION)  
Ms. Falasz-Peterson provided an update on the next steps. Mr. Abosch asked that staff circulate the survey to the Board first before sending it electronically to the public. Mr. Handler suggested using Facebook advertising to boost participation. Mr. Stone asked if the last Strategic Plan was helpful. Ms. Falasz-Peterson reported that the management staff used it as a guideline for library projects and priorities. Mr. Abosch suggested writing an update on the accomplishments of the last plan. This project will take place in the first half of 2020.

9. NEW BUSINESS  
   A. Staff Presentations at 2020 Board Meetings  
Ms. Falasz-Peterson included a list of the staff presentations scheduled for 2020.

10. OTHER

11. ADJOURNMENT  
At 7:30 p.m., Mr. Goldberg made a motion to adjourn the meeting, seconded by Mr. Schriftman.

Vote: 7 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

The motion was approved.

Maureen Wener, Secretary