DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
VIRTUAL MEETING MINUTES
April 15, 2020

1. ROLL CALL & CALL TO ORDER
President Ken Abosch called the meeting to order at 6:30 p.m., virtually and by phone: 1-517-345-9451
Access code: 599 871 314. Residents wishing to share thoughts about any matter concerning the Library
may do so by submitting an email to amy@deerfieldlibrary.org prior to the meeting.

Present Board Members: Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman –
Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

Village: Bill Seiden
Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE
No public comment but there were several additional, unidentified people on the call.

3. APPROVAL OF MINUTES
   A. February 19, 2020 Regular Meeting (ACTION)
   MOTION: Ms. Maureen Wener made a motion to approve the February 19, 2020 Regular Meeting
   minutes, seconded by Mr. Seth Schriftman.

   Vote: 7 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike

   The motion was approved.

4. TREASURER REPORT
   A. Financials: Balance Sheet, Revenues & Expenses, Quarterly Reports (ACTION)
   Mr. Schriftman presented the Financials and the Budget Update: COVID-19 Impact. We can anticipate
   that there will be an impact on the Library finances in the future. Ms. Kelly DeCorrevont met with Mr.
   Eric Burk from the Village of Deerfield on April 10 to discuss the potential impact.

   MOTION: Mr. Schriftman made a motion to approve the February and March Financials, seconded by Mr.
   Abosch.

   Vote: 7 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike

   The motion was approved.

   B. List of Checks and Payments for Approval (ACTION)
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Mr. Schriftman presented the outstanding list of checks to be approved for payment, which included:

- Electronic Payments, 3 ACHs, WinTrust $ 127.27
- Petty Cash Checks 682-687, Bank Financial $ 218.42
- AP Checks 11443-11521, 12 ACHs, WinTrust $ 122,309.68
The total amount presented for approval $ 122,655.37

MOTION: Mr. Schriftman made a motion to approve the February and March list of checks and payments, seconded by Mr. Abosch.

Vote: 7 Yes — Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

The motion was approved.

5. Village Liaison Report
Mr. Bill Seiden gave the Village Report.

6. LIBRARY DIRECTOR’S REPORT
   A. COVID-19 Library Response Report
Ms. Amy Falasz-Peterson gave the Library Director’s Report. The Library has quickly pivoted our service model to deliver library services virtually. Library staff were able to facilitate this change quickly and efficiently. Ms. Falasz-Peterson is very proud of the work everyone across the library has done in the past month. The library has virtual programming for youth and adult patrons. We have an online reference chat feature on the library website and are continuously developing new digital content. Library staff are developing a plan for a phased in return to the building.

   B. Budget Update: COVID-19 Impact
The Board discussed the potential financial impact that the pandemic will have. The Library is 98% property tax funded. The library can expect to see a delay in our property tax distributions. We have seen an increase in our spending for e-resources and a decrease in our Fines and Fees.

7. OLD BUSINESS
Nothing to report at this time.

8. NEW BUSINESS
   A. Non-Resident Fee Card Participation (ACTION)
MOTION: Ms. Wener made a motion to approve the Non-Resident Fee Card Participation, seconded by Mr. Mike Goldberg.

Vote: 7 Yes — Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.
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The motion was approved.

B. Officer Interest
The Board will host their officer elections at the May meeting. Agreeing that during this time, they should suspend their by-laws and allow the officers to continue in their current roles. The Board asked Ms. Falasz-Peterson to craft a board agenda reflective of this plan.

C. Motion Based on Executive Session (ACTION)
MOTION: Ms. Wener made a motion to approve the increase compensation of Director by 4.25%, seconded by Mr. Goldberg.

Vote: 7 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

9. OTHER
At 7:18 p.m. the Board moved into Executive Session.

10. EXECUTIVE SESSION 5 ILCS 120/2 c 1 to discuss the self evaluation and compensation of the Library Director
At 9:10 p.m. the Board moved into Open Session.

11. ADJOURNMENT
At 9:13 p.m., Mr. Goldberg made a motion to adjourn the meeting, seconded by Mr. Schriftman.

Vote: 7 Yes – Ken Abosch – President, Maureen Wener – Secretary, Seth Schriftman – Treasurer, Mike Goldberg, Luisa Ellenbogen, Howard Handler and Kyle Stone.

The motion was approved.

Maureen Wener, Secretary