

DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
October 20, 2021

1. ROLL CALL & CALL TO ORDER

President Ken Absoch called the meeting to order at 6:30 p.m., in the meeting room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Ken Abosch - President, Luisa Ellenbogen - Secretary, Seth Schriftman - Treasurer, Mike Goldberg, Howard Handler, Kyle Stone and Emily Wallace.

Staff: Amy Falasz-Peterson, Library Director, Kelly DeCorrevont, Business Manager, Melissa Stoeger, Head of Adult Services.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

3. APPROVAL OF MINUTES

A. September 22, 2021 Regular Session Meeting (ACTION)

MOTION: Mr. Seth Schriftman made a motion to approve the September 22, 2021 Regular Meeting minutes, seconded by Mr. Mike Goldberg.

Vote: 7 Yes – Ken Absoch, Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Howard Handler, Kyle Stone and Emily Wallace.

The motion was approved.

4. TREASURER REPORT

Mr. Schriftman presented the August and September financials.

A. August & September Financials: Balance Sheet, Revenues & Expenses (ACTION)

MOTION: Mr. Kyle Stone made a motion to approve the August & September Financials seconded by Mr. Goldberg.

Vote: 7 Yes – Ken Absoch, Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Howard Handler, Kyle Stone and Emily Wallace.

The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

MOTION: Mr. Goldberg made a motion to approve the List of Checks and Payments for Approval, seconded by Ms. Emily Wallace.

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Vote: 7 Yes – Ken Absoch, Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Howard Handler, Kyle Stone and Emily Wallace.

The motion was approved.

C. Proposed FY 2022 Budget & 2021 Levy Request (ACTION)

MOTION: Mr. Goldberg made a motion to approve the FY 2022 Budget & 2021 Levy, seconded by Mr. Stone.

Vote: 7 Yes – Ken Absoch, Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Howard Handler, Kyle Stone and Emily Wallace.

The motion was approved.

Mr. Handler remarked that he would encourage the Finance Committee to review the Fund Balance Policy during the budget process. Mr. Abosch requested that staff make a note to review the policy next year.

5. STAFF PRESENTATION: Kelly DeCorrevont, Business Manager

Ms. Kelly DeCorrevont gave a presentation to the Board on current Library Finances. Ms. DeCorrevont discussed that the proposed library levy is \$46,881 less than the current library levy. Mr. Abosch thanked Ms. DeCorrevont for the presentation and suggested that the Library share the information on the bond refinance with the public. The refinance savings of \$458,338, over the next 10 years, will start in 2022.

6. FRIENDS OF THE LIBRARY REPORT

Mr. Stuart Babendir provided a Friends of the Library update. November 8 is the next Friends of the Library meeting.

7. VILLAGE LIAISON REPORT

None.

8. LIBRARY DIRECTOR'S REPORT

Ms. Falasz-Peterson provided the Director's Report and updates.

A. Vaccine Mandates Discussion

Ms. Falasz-Peterson wanted the Board's opinion on a vaccine mandate. The consensus was that it is not necessary to implement a vaccine mandate policy at this time.

B. Head of IT Search Update

Ms. Falasz-Peterson reported that she has begun interviews for a replacement for the Head of IT. She hopes to make a decision next week.

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Ms. Falasz-Peterson reported that the carpeting has been added to the Respite Room. The Quiet Room flooring project is taking longer than expected. The installers have to conduct a moisture test to ensure we have the right adhesive to properly install the new flooring. Mr. Schriftman requested a tour of the spaces after the flooring had been installed.

9. OLD BUSINESS

None.

10. NEW BUSINESS

A. FY 2022 Per Capita Grant Application: Standards Review Chapters 1-6

Ms. Falasz-Peterson reported on the FY 2022 Per Capita grant application process. The Board reviewed the standards checklists listed in Chapters 1-6. The Board will review the remaining chapters at the November meeting.

11. OTHER

None.

12. ADJOURNMENT

At 7:31 p.m., Mr. Goldberg made a motion to adjourn the meeting, seconded by Mr. Schriftman.

Vote: 7 Yes – Ken Absoch, Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Howard Handler, Kyle Stone and Emily Wallace.

The motion was approved.

DocuSigned by:

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Luisa Ellenbogen, Secretary