

DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
April 17, 2024

1. ROLL CALL & CALL TO ORDER

President Luisa Ellenbogen called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Ken Abosch - Secretary, Emily Wallace, Stephanie Brand and Josh Charlson.

Staff: Amy Falasz-Peterson, Library Director, Melissa Stoeger, Assistant Director of Adult and Youth Services and Kelly DeCorrevont, Head of Finance.

Also in attendance, Stuart Babendir, Representative from the Friends of the Library.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

Mr. Stuart Babendir reported on the Friends of the Library, including the first “Deerfield Dines Out” fundraiser which was held during National Library Week. The Friends of the Library recently approved of the following items on the “Wish List” including Welcome Packets, QPAD, and Summer Reading Program sponsorship. Their next meeting will be on June 24, 2024 at 7 p.m.

3. APPROVAL OF MINUTES

A. March 20, 2024 Regular Meeting (ACTION)

MOTION: Mr. Seth Schriftman made a motion to approve the March 20, 2024 Regular Meeting minutes, seconded by Ms. Emily Wallace.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

B. March 20, 2024 Executive Session Meeting (ACTION)

MOTION: Mr. Schriftman made a motion to approve the March 20, 2024 Executive Session Meeting minutes with the correction, seconded by Ms. Wallace.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

4. TREASURER REPORT

A. Monthly Financials: Balance Sheet, Revenues & Expenses (ACTION)

Mr. Schriftman gave the financial report.

MOTION: Mr. Josh Charlson made a motion to approve the March Financials, seconded by Ms. Wallace.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks and payments to be approved for March, which included:

-Bank Financial Petty Cash, Check Num 763	\$	69.61
-Electronic Payments, 2 ACHs, WinTrust	\$	35.00
-AP Checks 14298-14350, 13 ACHs, WinTrust	\$	<u>125,287.51</u>
The total amount presented for approval	\$	125,392.12

MOTION: Mr. Ken Abosch made a motion to approve the Lists of Checks and Payments, seconded by Ms. Wallace.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

5. LIBRARY DIRECTOR'S REPORT

A. Reminder: Officer Elections in May

Ms. Amy Falasz-Peterson asked that interested Board members email her by May 1. The Board will elect their officers and do their committee assignments at the May meeting.

B. Strategic Plan Update

Ms. Falasz-Peterson reported that former Board member, Tom Parfitt, passed away. Mr. Parfitt served on the board from 1968-1993. Ms. Falasz-Peterson reported on the monthly statistics. The Board will be at the Farmers Market on September 21. The Deerfield Fine Arts Commission Art Reception will be at the Library on May 21, 2024 at 6 p.m.

6. OLD BUSINESS

A. Family Days (DISCUSSION)

The Board determined that they will participate in this year's Deerfield Family Days Parade.

7. NEW BUSINESS

A. Non-Resident Fee Card Participation (ACTION)

Ms. Ellenbogen presented the Non-Resident Fee Card Participation resolution.

MOTION: Mr. Abosch made a motion to approve the non-resident fee card resolution, seconded by Mr. Schriftman.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

B. Motion Based on Executive Session (ACTION)

MOTION: Mr. Schriftman made a motion to approve a base salary increase of \$7,833 and a bonus award of \$5,000 for Amy Falasz-Peterson for her achievements over the 2023/2024 performance year. Mr. Charlson seconded the motion.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

8. OTHER

None.

At 7:16 p.m., Mr. Schriftman made a motion to enter into Executive Session.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.

9. EXECUTIVE SESSION 5 ILCS 120/2 c 1 to discuss the self evaluation and compensation of the Library Director.

The Board returned to open session at 8:49 p.m.

10. ADJOURNMENT

At 8:50 p.m, Mr. Schriftman made a motion to adjourn the meeting, seconded by Ms. Wallace.

Vote: 6 - Yes Luisa Ellenbogen, Seth Schriftman, Ken Abosch, Emily Wallace, Stephanie Brand and Josh Charlson.

The motion was approved.



Ken Abosch, Secretary