

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES**  
**REGULAR MEETING MINUTES**  
**May 15, 2024**

1. ROLL CALL & CALL TO ORDER

President Luisa Ellenbogen called the meeting to order at 6:50 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Luisa Ellenbogen- President, Seth Schriftman - Treasurer, Emily Wallace, Mike Goldberg and Josh Charlson.

Staff: Amy Falasz-Peterson, Library Director, Melissa Stoeger, Assistant Director of Adult and Youth Services, Kelly DeCorrevont, Head of Finance, and Vicki Karlovsky, Inclusion Coordinator.

A. Elections of New Officers

Ms. Luisa Ellenbogen asked for the election of new officers beginning with the President. Ms. Ellenbogen had submitted her name for nomination as President.

MOTION: Ms. Luisa Ellenbogen made a motion to elect Ms. Ellenbogen as President, seconded by Mr. Seth Schriftman.

Vote: 4 - Yes Luisa Ellenbogen, Seth Schriftman, Emily Wallace, and Josh Charlson.  
The motion was approved.

Mr. Abosch had submitted his name for nomination as Secretary.

MOTION: Mr. Schriftman made a motion to elect Mr. Abosch to serve as Secretary, seconded by Ms. Wallace.

Vote: 4 - Yes Luisa Ellenbogen, Seth Schriftman, Emily Wallace, and Josh Charlson.  
The motion was approved.

Mr. Schriftman had submitted his name for nomination as Treasurer.

MOTION: Mr. Josh Charlson made a motion to elect Mr. Schriftman as Treasurer, seconded by Ms. Wallace.

Vote: 4 - Yes Luisa Ellenbogen, Seth Schriftman, Emily Wallace, and Josh Charlson.  
The motion was approved.

Mr. Abosch had submitted his name for nomination as Secretary.

MOTION: Mr. Schriftman made a motion to elect Mr. Abosch to serve as Secretary, seconded by Ms. Wallace.

Vote: 4 - Yes Luisa Ellenbogen, Seth Schriftman, Emily Wallace, and Josh Charlson.

The motion was approved.

Mr. Mike Goldberg arrived at 6:50 p.m.

**B. Appointments to Board Committees**

Ms. Ellenbogen discussed the List of Board of Trustees Committees.

**Deerfield Public Library  
List of Board of Trustee Committees  
As of 5/15/2024**

			<u>Building</u>	<u>Finance</u>	<u>Policy</u>	<u>Memorials</u>	<u>Human Relations</u>
<b>Board Officers:</b>							
President	Luisa	Ellenbogen	X	X	X	X	X
Secretary	Ken	Abosch		X			Chair
Treasurer	Seth	Schriftman	Chair	Chair			X
<b>Board Members:</b>							
	Mike	Goldberg	X		X	X	
	Emily	Wallace	X			Chair	
	Stephanie	Brand			Chair	x	
	Josh	Charlson		X	x		

The President of the Board and the Library Director are Ex-officio members of all committees.

**2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE**

None.

**3. APPROVAL OF MINUTES**

**A. April 17, 2024 Regular Meeting (ACTION)**

MOTION: Mr. Schriftman made a motion to approve the April 17, 2024 Regular Meeting minutes, seconded by Ms. Wallace.

Vote: 5 - Yes Luisa Ellenbogen, Seth Schriftman, Emily Wallace, Mike Goldberg and Josh Charlson.  
The motion was approved.

**B. April 17, 2024 Executive Session Meeting (ACTION)**

MOTION: Mr. Schriftman made a motion to approve the April 17, 2024 Executive Session Meeting minutes, seconded by Ms. Wallace.

Vote: 5 - Yes Luisa Ellenbogen, Seth Schriftman, Emily Wallace, Mike Goldberg and Josh Charlson.  
The motion was approved.

**4. TREASURER REPORT**

**A. Monthly Financials: Balance Sheet, Revenues & Expenses (ACTION)**

Mr. Schriftman gave the financial report.

MOTION: Mr. Mike Goldberg made a motion to approve the April Financials, seconded by Ms. Wallace.

Vote: 5 - Yes Luisa Ellenbogen, Seth Schriftman, Emily Wallace, Mike Goldberg and Josh Charlson.  
The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks and payments to be approved for April, which included:

-Bank Financial Petty Cash, Check Num 764	\$	25.06
-Electronic Payments, 2 ACHs, WinTrust	\$	247.95
-AP Checks 14351-14392, 12 ACHs, WinTrust	\$	<u>216,704.73</u>
The total amount presented for approval	\$	216,977.74

MOTION: Mr. Charlson made a motion to approve the Lists of Checks and Payments, seconded by Ms. Wallace.

Vote: 5 - Yes Luisa Ellenbogen, Seth Schriftman, Emily Wallace, Mike Goldberg and Josh Charlson.  
The motion was approved.

5. STAFF PRESENTATION: Vicki Karlovsky, Memory Cafe

Ms. Vicki Karlovsky presented her work on The Memory Cafe, which is a program developed to support and connect those experiencing memory loss and their care partners. The Memory Cafe is typically held the first Wednesday of each month and will include a rotating theme or activity, and an opportunity to socialize with the other attendees.

6. LIBRARY DIRECTOR'S REPORT

Ms. Amy Falasz-Peterson shared that former board member Jean Reuther passed away in March. She shared the monthly stats. The program attendance is skewed due to our very popular Tournament of Books passive program. Ms. Falasz-Peterson reminded the board that the DFAC Art Show will be held at the Library on Tuesday, May 21 at 6 pm.

7. OLD BUSINESS

Ms. Falasz-Peterson reminded the board that they are scheduled to participate in the July 4 parade.

8. NEW BUSINESS

A. Director Goals

Ms. Falasz-Peterson provided Director Goals for the upcoming year and asked for input from the board.

9. OTHER

None.

10. ADJOURNMENT

At 7:41 p.m, Mr. Goldberg made a motion to adjourn the meeting, seconded by Ms. Wallace.

Vote: 5 - Yes Luisa Ellenbogen, Seth Schriftman, Emily Wallace, Mike Goldberg and Josh Charlson.

The motion was approved.

A handwritten signature in black ink, appearing to read 'Ken Abosch', is written over a horizontal line.

Ken Abosch, Secretary