

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES**  
**REGULAR MEETING MINUTES**  
**August 21, 2024**

1. ROLL CALL & CALL TO ORDER

Treasurer Seth Schriftman called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Seth Schriftman - Treasurer, Mike Goldberg, Stephanie Brand and Josh Charlson.

Staff: Amy Falasz-Peterson, Library Director, Melissa Stoeger, Assistant Director of Adult and Youth Services, and Kelly DeCorrevont, Head of Finance.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

None.

3. APPROVAL OF MINUTES

A. July 17, 2024 Regular Meeting (ACTION)

MOTION: Mr. Mike Goldberg made a motion to approve the July 17, 2024 Regular Meeting minutes, seconded by Mr. Josh Charlson.

Vote: 4 - Yes Seth Schriftman, Mike Goldberg, Stephanie Brand and Josh Charlson.  
The motion was approved.

4. TREASURER REPORT

A. Monthly Financials: Balance Sheet, Revenues & Expenses (ACTION)

Mr. Schriftman gave the financial report.

MOTION: Mr. Goldberg made a motion to approve the July Financials, seconded by Mr. Charlson.

Vote: 4 - Yes Seth Schriftman, Mike Goldberg, Stephanie Brand and Josh Charlson.  
The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks and payments to be approved for July, which included:

-AP Checks 14488-14529, 14 ACHs, WinTrust	\$ <u>161,544.70</u>
The total amount presented for approval	\$ 161,544.70

MOTION: Mr. Goldberg made a motion to approve the Lists of Checks and Payments, seconded by Mr. Charlson.

Vote: 4 - Yes Seth Schriftman, Mike Goldberg, Stephanie Brand and Josh Charlson.  
The motion was approved.

5. LIBRARY DIRECTOR'S REPORT

A. Finance Committee Dates Reminder

Ms. Falasz-Peterson stated that the next Finance Committee meeting is scheduled for September 18 at 5:30 p.m. Starting on August 20, the Village of Deerfield will have candidate nomination papers available in the Clerk's Office for the April 1, 2025 Consolidated Election. Petition forms may be picked up during regular business hours at the village hall. We have two Library Trustee 6-year terms up for election. We had a wonderful library program on Saturday, July 13. Ms. Vicki Karlovsky, our Inclusion Coordinator facilitated the Adaptive Gaming open house. Big shout out to our staff from different departments ensuring this program was a success. Summer reading ended on August 4 and we had an excellent turnout this year. A total of 852 kids signed up and 411 completed the program for a 48% finish rate. The Haunted Library program is scheduled for October 25.

6. OLD BUSINESS

A. Farmers Market Planning

The Board will be at Deerfield Farmers Market on September 21.

7. NEW BUSINESS

The Policy Committee recommends the following policies be approved by the full Board.

A. Board Bylaws (ACTION)

MOTION: Mr. Goldberg made a motion to approve the Board Bylaws, seconded by Ms. Stephanie Brand.

Vote: 4 - Yes Seth Schriftman, Mike Goldberg, Stephanie Brand and Josh Charlson.  
The motion was approved.

B. Circulation Policy (ACTION)

MOTION: Mr. Goldberg made a motion to approve the Circulation Policy, seconded by Mr. Charlson.

Vote: 4 - Yes Seth Schriftman, Mike Goldberg, Stephanie Brand and Josh Charlson.  
The motion was approved.

C. MakerSpace Use Policy (ACTION)

MOTION: Mr. Goldberg made a motion to approve the MakerSpace Use Policy, seconded by Mr. Charlson.

Vote: 4 - Yes Seth Schriftman, Mike Goldberg, Stephanie Brand and Josh Charlson.  
The motion was approved.

D. Patron Behavior Policy (ACTION)

MOTION: Mr. Goldberg made a motion to approve the Patron Behavior Policy, seconded by Mr. Charlson.

Vote: 4 - Yes Seth Schriftman, Mike Goldberg, Stephanie Brand and Josh Charlson.

The motion was approved.

E. Public Comment Policy (ACTION)

MOTION: Mr. Goldberg made a motion to approve the Public Comment Policy, seconded by Ms. Brand.

Vote: 4 - Yes Seth Schriftman, Mike Goldberg, Stephanie Brand and Josh Charlson.

The motion was approved.

F. Security Camera Policy (ACTION)

MOTION: Mr. Goldberg made a motion to approve the Security Camera Policy, seconded by Mr. Charlson.

Vote: 4 - Yes Seth Schriftman, Mike Goldberg, Stephanie Brand and Josh Charlson.

The motion was approved.

G. Social Media Policy (ACTION)

MOTION: Mr. Goldberg made a motion to approve the Social Media Policy, seconded by Mr. Charlson.

Vote: 4 - Yes Seth Schriftman, Mike Goldberg, Stephanie Brand and Josh Charlson.

The motion was approved.

H. Study Room Policy (ACTION)

MOTION: Mr. Goldberg made a motion to approve the Study Room Policy, seconded by Mr. Charlson.

Vote: 4 - Yes Seth Schriftman, Mike Goldberg, Stephanie Brand and Josh Charlson.

The motion was approved.

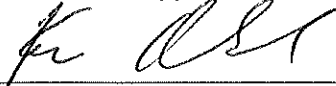
8. OTHER

9. ADJOURNMENT

At 6:58 p.m, Mr. Goldberg made a motion to adjourn the meeting, seconded by Mr. Schriftman.

Vote: 4 - Yes Seth Schriftman, Mike Goldberg, Stephanie Brand and Josh Charlson.

The motion was approved.



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Ken Abosch, Secretary

