

**DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING AGENDA  
920 Waukegan Road, Deerfield, IL, Meeting Room  
Wednesday, October 16, 2024, 6:30 PM**

Residents wishing to share thoughts about any matter concerning the Library may do so by submitting an email to [amy@deerfieldlibrary.org](mailto:amy@deerfieldlibrary.org) prior to the meeting.

1. ROLL CALL & CALL TO ORDER
2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE
3. APPROVAL OF MINUTES
  - A. September 18, 2024 Regular Meeting (ACTION)
4. TREASURER REPORT
  - A. Monthly Financials: Balance Sheet, Revenue & Expenses (ACTION)
  - B. List of Checks and Payments for Approval (ACTION)
  - C. Proposed FY 2025 Budget & 2024 Levy Request (ACTION)
5. STAFF PRESENTATION: Stephanie Keough, Head of Patron Services
6. LIBRARY DIRECTOR'S REPORT
7. OLD BUSINESS
  - A. Farmer's Market Recap (DISCUSSION)
8. NEW BUSINESS
  - A. Employee Handbook Updates (ACTION)
  - B. Meeting Room Policy Update (ACTION)
9. OTHER
10. ADJOURNMENT

**MISSION STATEMENT: To provide our community with open access to the world of information and ideas, encouraging lifelong learning and personal growth in a welcoming environment.**

Upcoming 2024 Library Board Meetings: November 20, December 18

**\*All topics on the agenda are potential action items.**