

DEERFIELD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
November 20, 2024

1. ROLL CALL & CALL TO ORDER

President Luisa Ellenbogen called the meeting to order at 6:30 p.m., in the Board Room, 920 Waukegan Road, Deerfield, IL.

Present Board Members: Luisa Ellenbogen - President, Seth Schriftman - Treasurer, Mike Goldberg, Josh Charlson and Emily Wallace.

Staff: Amy Falasz-Peterson, Library Director, Melissa Stoeger, Assistant Director of Adult and Youth Services and Kelly DeCorrevont, Head of Finance.

2. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD & CORRESPONDENCE

A Deerfield resident attended the meeting to share her concerns about the Library's meeting room policy, as well as the Library's ADA policies. The Board thanked her for the comments.

3. APPROVAL OF MINUTES

A. September 18, 2024 Executive Session (ACTION)

Moved to the next meeting.

B. October 16, 2024 Regular Meeting (ACTION)

MOTION: Mr. Seth Schriftman made a motion to approve the October 16, 2024 Regular Meeting minutes, seconded by Mr. Mike Goldberg.

Vote: 5- Yes Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Josh Charlson and Emily Wallace. The motion was approved.

4. TREASURER REPORT

A. Monthly Financials: Balance Sheet, Revenues & Expenses (ACTION)

Mr. Schriftman gave the financial report.

MOTION: Mr. Goldberg made a motion to approve the October Financials, seconded by Mr. Josh Charlson.

Vote: 5- Yes Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Josh Charlson and Emily Wallace. The motion was approved.

B. List of Checks and Payments for Approval (ACTION)

Mr. Schriftman presented the outstanding list of checks and payments to be approved for October, which included:

-Petty Cash Check Num 773	\$	51.32
-AP Check Num 14617-14655, 10 ACHS	\$	<u>87,958.43</u>
The total amount presented for approval	\$	88,009.75

MOTION: Mr. Charlson made a motion to approve the Lists of Checks and Payments, seconded by Mr. Goldberg.

Vote: 5- Yes Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Josh Charlson and Emily Wallace.
The motion was approved.

5. LIBRARY DIRECTOR'S REPORT

A. Holiday Party Information

B. Staff Survey Information

Ms. Amy Falasz-Peterson provided an update and discussed the staff survey results. In addition, she reminded the Board to RSVP for the annual Holiday Party. Ms. Falasz-Peterson shared that the second annual Haunted Library had over 400 attendees. Staff from all departments participated and it was a very enjoyable evening. Finally, Ms. Falasz-Peterson shared that we added two additional tables on the lower level to provide more seating. We moved the paperbacks along the wall by the Administration offices.

6. OLD BUSINESS

7. NEW BUSINESS

A. FY2025 Per Capita Grant Requirements Discussion

Ms. Falasz-Peterson discussed the FY2025 Per Capita Grant Application. The checklists were reviewed by the Board.

8. OTHER

Ms. Falasz-Peterson shared Ms. Stephanie Brand's report from the DPS 109 Community Committee. The Library is hosting a program highlighting "The Anxious Generation" on December 11, 2024. Ms. Ellenbogen shared her experiences at the Annual Deerfield Elected Body dinner.

9. ADJOURNMENT

At 7:24 p.m, Mr. Goldberg made a motion to adjourn the meeting, seconded by Mr. Schriftman.

Vote: 5- Yes Luisa Ellenbogen, Seth Schriftman, Mike Goldberg, Josh Charlson and Emily Wallace.
The motion was approved.



Ken Abosch, Secretary